

TOWN OF CLARENDON, VERMONT

MINUTES

SELECT BOARD MEETING – REGULAR

WEDNESDAY, NOVEMBER 13, 2019

ATTENDEES:

Select Board

Mike Klopchin, Chair

Bob Bixby, Clerk

Robert Congdon

Cash Ruane

Rick Wilbur

Heidi Congdon, Treasurer

Katie Rock, Board Secretary

William Chmielewski, PEG TV

1. CALL TO ORDER

Chairman Mike Klopchin called the meeting to order at 6PM.

2. MOMENT OF SILENCE

Selectman Bixby requested a moment of silence in honor of Veteran's Day which was observed on Monday, November 11.

3. ADDITIONS/DELETIONS

N/A

4. APPROVAL OF MEETING MINUTES

The Board reviewed the minutes from the October 28, 2019 meeting. Bob motioned to approve them once the noted corrections were made; Robert seconded the motion. All approved the motion.

The Board also reviewed the minutes from the Executive Session that was held on November 4, 2019. Cash made the motion to approve the minutes on the basis that the errors would be corrected; Bob seconded it and all approved.

5. HIGHWAY

Road Commissioner Report- Cash spoke with Byron Hathaway from Rutland Town regarding the purchase of a tractor. Rutland Town accepts the purchase price of \$9,000. Robert made the

Approved November 25, 2019

motion that Rutland Town issue a bill of sale to the Town of Clarendon signed by both Road Commissioners for the tractor, in as is condition. Bob seconded the motion and all approved.

Cash wants town residents to know public sand is available right next to the Clarendon Town Hall on Middle Road.

Cash stated he had two access permits; one for GMP and one on Middle Road. He needs to do site visits and will follow up with the Board. The Board decided that as long as Cash is in agreement that the permits are okay, they approve. Robert motioned this, Rick seconded it, and all approved.

Cash scheduled a Stormwater Management Plan (MRGP) meeting next week with Katie, Heidi, and himself. Cash is hoping for more grants to be able to complete projects.

6. APPROVAL OF SELECT BOARD WARRANTS

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

7. GUESTS

N/A

8. PUBLIC COMMENTS

N/A

9. OLD BUSINESS

The Board reviewed the updated fee request from the Zoning Administrator. Selectman Congdon motioned to send the document to Chairman Spencer and the Clarendon Planning Commission for their review and recommendation. Selectmen Ruane seconded it and the motion passed.

10. NEW BUSINESS

A. Town Hall Windows- The Select Board received a quote for new Town Hall windows. Robert motioned that they get two other bids before accepting the project; Rick seconded it and all approved. Chairman Mike asked the Board Secretary, Katie, to look to see who the Town has as local contractors before putting the project in the local newspaper.

B. Zoning Administration- The Zoning Administrator requested for the Town to pay for a portion of a training he would like to attend. Robert motioned to approve training expense fee up to \$75, Bob seconded it and all approved it.

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11. TOWN OFFICER'S REPORT

Heidi, treasurer, reported that next budget meeting is on November 25 at 5pm before the next Select Board meeting. Chairman Mike asked Heidi to send out notices to Town Departments reminding them to send in budget requests so we can create next year's budget.

12. SELECT BOARD MEMBER CONCERNS

Cash reported the recent snowstorm (11/11-11/12) was challenging with the ice and sleet. The roads were cleaned up by Wednesday 11/13. Cash, Mike, Robert, and Rick welcomed the new administrative assistant, Katie Rock, to the team.

13. ADJOURNMENT

Robert motioned to adjourn the meeting at 6:21PM, Bob seconded it, and all approved.

SIGNED: Mike Klopchin Mike Klopchin, Chairman
SIGNED: Robert Bixby Bob Bixby, Clerk