

TOWN OF CLARENDON

MINUTES SELECT BOARD MEETING – REGULAR MONDAY, DECEMBER 9, 2019

ATTENDEES:

Select Board:

Mike Klopchin, Chair
Bob Bixby, Clerk
Cash Ruane
Robert Congdon
Rick Wilbur

Heidi Congdon, Treasurer
Kelly Jakubowski, Delinquent Tax Collector
Katie Rock, Board Secretary
John McKenna
Matt Jakubowski
Marjorie Southard
Cindy Davis
William Chmielewski, PEG TV

1. CALL TO ORDER

Chairman Klopchin called the meeting to order at 6:17PM.

2. ADDITIONS / DELETIONS

N/A

3. APPROVAL OF MEETING MINUTES

Selectman Wilbur motioned to approve the minutes from the November 25th meeting. Robert seconded and all approved.

4. HIGHWAY

A. Road Commissioner Report- Cash is working with the Town Health Officer (Richard Griffith) about a septic issue on East Clarendon Road. Richard is going to reach out to contractor to do the project. Cash is going to do a follow -up visit to see where the project is at. Cash asked the Board and the public if there were any questions but none were brought up.

5. APPROVAL OF SELECT BOARD WARRANTS

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

6. GUESTS

John McKenna came to the Select Board meeting on behalf of the Vermont Country Store. The store is very busy this time of year, and they do not have adequate parking for all their employees during overlapping shifts. They would like to ask the Town for permission to use the circle at the end of Innovation Drive for extra parking. Cash voiced two concerns: one being that there is a fire hydrant that needs to remain accessible to fire trucks in the event of a fire, and two being the Vermont Country Store takes responsibility in plowing any extra snow where cars have previously parked. John responded that they would stake out a "No Parking" zone beside the fire hydrant so that a fire truck could get through. Additionally, Vermont Country Store had no problem with their plowing contractor taking care of any extra snow removal. Selectman Congdon made the motion that they allow Vermont Country Store to use the circle at the end of Innovation Drive for overflow parking between Thanksgiving and Christmas, Rick seconded, and the motion passed unanimously.

7. PUBLIC COMMENTS

N/A

8. OLD BUSINESS

A. Propane Bids- Selectman Congdon motioned to sign the new contract with Keyser Energy at \$1.32/gal for propane for the Town Garage and Town Transfer Station from Dec 1, 2019 - May 31, 2020, Cash seconded, and all approved.

B. Quote for Town Hall Windows-Robert motioned to table this discussion until more bids were received; the contract will be award at the next Select Board Meeting (12/23), Rick seconded, and all approved. Matt Jakubowski recommended the Board Secretary reach out to McKernon Builders.

C. TAC Appointment-Robert motioned to reappoint Dave Potter as representative and Bob Bixby as an alternate to the Rutland Regional Transportation Council, Cash seconded, and all approved.

9. NEW BUSINESS

A. Extend E-Recycle Contract- Selectman Congdon motioned to continue the Town's contract with Good Point Recycling, who take care of Clarendon's e-waste, and sign the appropriate forms. Selectman Bixby seconded the motion and it passed unanimously. Robert also motioned to have Chairman Klopchin fill out the paperwork, Rick seconded, and all approved.

B. Adopt Road Stormwater Management Plan (RSMP)- Road Commissioner and Selectman Ruane, explained that adopting this plan helps the Town maintain the roads. The Board was impressed that the Plan outlined only 4 miles of road that needed immediate attention by 2021. Rick motioned to adopt the Road Stormwater Management Plan for further discussion and Bob seconded it. Hence discussion ensued about the benefits and disadvantages of such a

Approved December 23, 2019

Plan. After understanding that the RSMP was warranted by the State, a vote was called to adopt it. Cash, Rick, and Mike were in favor, Bob and Robert were opposed.

C. Cemetery Mowing Bids- The bid was sent out to 5 different landscaping companies with the deadline being Monday, December 9, at noon. Having only received one bid, Cash motioned to table the contract award until the next Select Board meeting (12/23), Robert seconded, and all approved. The Select Board asked the Board Secretary to email the current bidders about the extension, reach out to more bidders, and post it on the Town's website.

10. TOWN OFFICER'S REPORT

Town Treasurer, Heidi Congdon, announced there would be another budget meeting Monday December 16, 2019 at 5pm and that is open to the public.

Delinquent Tax Collector, Kelly Jakubowski, reported that she attended a Delinquent Tax Collector seminar that she found very informational.

11. SELECT BOARD MEMBER CONCERNS

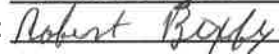
A. Selectman Ruane mentioned that with the recent storms, he has found that residential plow contractors are pushing snow across the road, which is illegal, and dangerous, and would like the public to warn their plowing companies of that.

B. Selectman Bixby recently attended the Rutland County Solid Waste board meeting where they discussed the food waste issue. He also explained that the RCSW have a surplus of \$300,000 and once they figure out their numbers exactly, they would divvy it among Rutland County towns after the first of the year.

12. ADJOURNMENT

Selectman Congdon motioned to adjourn at 6:56PM, Bob seconded, and all approved.

SIGNED:  Mike Klopchin, Chair

SIGNED:  Bob Bixby, Clerk