

**TOWN OF CLARENDON BOARD OF SELECTMEN MEETING
REGULAR
Monday, November 23, 2020
Minutes**

Attendees:

Select Board

Mike Klopchin, Chair

Bob Bixby, Clerk

Robert Congdon

Cash Ruane

Rick Wilbur

Heidi Congdon, Treasurer

Katie Rock, Secretary

Gloria Menard, Clerk

Art Menard

1. Call to Order

Chairman Klopchin called the meeting to order at 6pm.

2. Agenda additions/deletions

Selectman Ruane motioned to add an executive session about equipment contract pricing. Selectman Congdon seconded, and the motion passed unanimously.

3. Approval of Meeting Minutes

Selectman Bixby motioned to approve the Regular Meeting minutes from November 9 as presented, Selectman Ruane seconded, and all Board members approved.

4. Highway

Road Commissioner Report- The Road Crew has finished grading all the dirt roads in preparation for winter. There was a washout issue on a driveway on Cold River Road. The Road Crew fixed the Town's ROW portion of it and the Town will do a cost share for the homeowners' portion.

Approval of Select Board Warrants

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

Guests

N/A

Public Comments

N/A

Old Business

Letter to SOS discussion- Selectman Congdon motioned to rescind the letter being sent to the Secretary of State about mail in voting, after the Board heard that March's election will be held in person or by absentee vote requests; Selectman Wilbur seconded the motion. All of the Board members approved the motion.

New Business

Schedule for 2021 Select Board Meetings- The Board reviewed the draft calendar for their meetings scheduled in 2021. Selectman Congdon motioned to approve the schedule, seconded by Selectman Ruane. The motion passed unanimously.

Governor's new guidelines discussion- Selectman Congdon motioned that going forward public access for Regular Meetings will be changed over to Zoom for the foreseeable future. Selectman Bixby seconded for discussion. Chairman Klopchin read the recent COVID guidelines pertaining to government entities. Katie clarified that staff and Board members will continue to meet, but the public will only be allowed access to the meetings via Zoom. The Board confirmed that, and the motion passed unopposed.

Town Officer's Report

Katie reported that she submitted grant reimbursement for Quarterline Road. She also shared a noise complaint that she received from a resident of Moulton Ave. The Sheriff's Department directed him to contact the Select Board about creating a noise ordinance. Selectman Wilbur said he could contact the Sheriff's Department and ask them to enforce the State's noise ordinance. Katie has been working with Steffanie from RRPC to start the process of updating the Local Hazard Mitigation Plan. Steffanie asked her to assemble a planning team that consists of representatives from the Select Board, Highway Dept, Emergency Management/Fire Dept, and Planning Commission. Katie asked the Board for their recommendations on who to ask. They suggested Cash Ruane, Art Menard, Brownson Spencer, John Colvin, Matt Jakubowski, and Katie. Katie will be reaching out to these folks over the month of December.

Select Board Member Concerns

Selectman Ruane wanted to warn the public to be cautious around the Town's plow trucks as the winter months approach. Chairman Klopchin and Selectman Bixby wished the public a Happy Thanksgiving and to stay healthy. Selectman Congdon wanted to remind everyone, when the snow falls, that their private contractors should not be pushing snow across the road. Selectman Wilbur said he would ask the Sheriff's Department to be on the lookout for that.

Executive Session

Selectman Ruane motioned to move into executive session at 6:20pm, and Selectman Bixby seconded. The motion passed 3-1. Robert motioned to come out of executive session at 6:26pm and Selectman Bixby seconded; the motion passed unanimously. Selectman Congdon motioned that the 2009 Ford F-550 1 ton be listed on Craigslist for \$16,500 OBO. Selectman Bixby seconded the motion and it passed unopposed.

Adjournment

Selectman Congdon motioned to adjourn at 6:27pm, Selectman Bixby seconded, and all of the Board members approved.

SIGNED:  Mike Klopchin, Chair

SIGNED:  Bob Bixby, Clerk