

**TOWN OF CLARENDON**

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**CMV Drug and Alcohol Policy Workshop  
February 24, 2020  
Minutes**

**ATTENDEES:**

Select Board

Mike Klopchin, Chair

Bob Bixby, Clerk

Cash Ruane

Robert Congdon

Rick Wilbur

Heidi Congdon, Treasurer

Kelly Jakubowski, Delinquent Tax Collector

Katie Rock, Board Secretary

Marjorie Southard

Wade Masure, VLCT Senior Loss Control Agent

**1. CALL TO ORDER**

Chairman Klopchin called the workshop to order at 5:11pm.

**2. ADDITIONS / DELETIONS**

N/A

**3. CMV POLICY DISCUSSION**

Wade Masure was present to explain the necessity for updating this policy. For the Town to be federally compliant under FMCSA, this policy must be updated and complete. The Select Board looked over the VLCT CMV Drug and Alcohol Policy template. They went through the policy and discussed the "guidance's." These were sections that were left up to the Town's discretion to decide on how they would like the policy to read. The Board is now waiting on their Secretary to type up a final draft. The CMV Drug and Alcohol Policy will then be adopted in an open meeting. If the public is interested in seeing this policy, they are welcome to come to the Town Hall and request a copy.


**4. PUBLIC COMMENTS**

N/A

**5. ADJOURNMENT**

Selectman Congdon motioned to adjourn at 6:02PM, Selectman Bixby seconded, and all approved.

SIGNED:  Mike Klopchin, Chair

SIGNED:  Bob Bixby, Clerk