

TOWN OF CLARENDON

Regular Select Board Meeting May 27, 2020 Minutes

Attendees:

Select Board

Mike Klopchin, Chair
Bob Bixby, Clerk
Cash Ruane
Rick Wilbur

Heidi Congdon, Treasurer
Katie Rock, Board Secretary

Meeting available to public via Zoom due to COVID-19 circumstances

1. CALL TO ORDER

Chairman Klopchin called the meeting to order at 6:03pm.

2. AGENDA ADDITION/DELETIONS

Selectman Ruane motioned to add Jeff Biasuzi's seminar training approval under Old Business, Selectman Bixby seconded, and all approved. Selectman Bixby motioned to add a stop sign discussion under Highway and Selectman Wilbur seconded the motion. All of the Board members approved. Additionally, under Highway, Selectman Ruane motioned to include Lafayette's guard rail quote in the discussion, Selectman Bixby seconded, and all approved. Selectman Ruane motioned to add Constantino's dog complaint under New Business, Selectman Bixby seconded, and the motion passed unanimously.

3. APPROVAL OF MEETING MINUTES

Selectman Wilbur motioned to approve the May 11th Regular Meeting minutes, with any corrections or revisions. Selectman Bixby seconded for discussion. Selectman Wilbur pointed out in the May 11th draft minutes there was a spelling error under heading #7 "Public Comments." With that correction, the motion passed unanimously, and the minutes were approved.

4. HIGHWAY

Road Commissioner Report- The Road Crew has been cleaning out and clearing ditches along Quarterline Road, at the junction of School House and South Quarterline Road. Cash Ruane reported they would like to get back to East Tinmouth Road to get the shoulders back down. Selectman Congdon asked about an email regarding left over Grants in Aid money. Cash Ruane reported that there's about \$15,000 to use between now and October 15th on Quarterline Road.

Road Commissioner Ruane expressed his distaste in the sand from Pike Industries, that the Town used during the winter. He said it contained too much clay. Cash received a phone call from Pike, and they wished to make the situation right and are willing to give a significant discount.

Gorge Road Speed Limit & Stop Signs- The Road Commissioner has heard from many residents that cars are going too fast on Gorge Road, with it being recently opened up. Cash thinks there should be a stop sign at the intersection of Gorge Road and East Street. Chairman Klopchin advised letting the home owners that live on that corner know that this will be taking place. Selectman Congdon motioned to begin drafting the amendment to the traffic control ordinance and Selectman Wilbur seconded. The motion passed unanimously. The Road Commissioner also explained that he would like to drop the speed limit from 35mph to 25mph. Cash also needs "no parking" signs to put up. Selectman Congdon motioned to get the "no parking" signs up and begin the process of getting Gorge Road to a 25mph speed limit; Selectman Bixby seconded,

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and all approved. Selectman Ruane also wondered if the Town could close Gorge Road for the winter months. Selectman Congdon thought that that Town may lose grant funding because it would have to drop a class. Selectman Ruane countered that the Town would save money from not maintaining it during the winter.

Guard Rail Quote- The Board looked over a quote from Lafayette's for replacement guard rails on East Clarendon Road. Cash asked the Board what they have done in the past with guard rails because the quote was higher than he had expected. Selectman Congdon mentioned that the Town has normally purchased used guard rails. He advised the Road Commissioner to reach out to Lafayette's again and see if they could quote the Town for used guard rails. There is \$9,600 left in the guard rail and culvert budget. However, the Highway Budget is over expended.

Selectman Ruane received a driveway access permit for a site on South Creek Road from Robert Congdon where his sap shed is. Selectman Bixby motioned to approve the driveway access permit, Selectman Ruane seconded, 3 of the 5 board members approved. Selectmen Congdon and Wilbur recused themselves.

Selectman Ruane spoke with Matt Jakubowski and heard that Horton Road is being used for people to go "Jeepin." There were logs up there that burned without anyone knowing. Selectman Ruane reasoned for safety purposes, he'd like to gate off the lower sections about 100 feet in from the South Creek side. Selectman Bixby would like to throw up that road and get rid of it as a Town road. However, because of MRGP, the road does have to be up to Class 4 standards and be maintained as such, as long as it's Town road. Selectman Congdon motioned to have their administrative assistant send letters to the land owners that that road crosses, for feedback to see if they'd like for the Town to throw up the road; Selectman Bixby seconded, and all approved.

Selectman Wilbur wanted to bring up that he'd like an ordinance be made that no ATVs be used on Town land, unless out of necessity. Selectman Congdon recommended getting Horton Road issues straightened out before creating new ordinances.

5. APPROVAL OF SELECT BOARD WARRANTS

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

6. GUESTS

N/A

7. PUBLIC COMMENTS

N/A

8. OLD BUSINESS

A. Jeff Biasuzzi, Zoning Seminar approval- Selectman Congdon motioned to authorize Mr. Biasuzzi attend a training seminar, Selectman Ruane seconded, and all approved.

9. NEW BUSINESS

A. Sign Stone Hedge Liquor Licenses- Selectman Congdon motioned to approve and sign the licenses, Selectman Bixby seconded, and the motioned passed unopposed. Chairman Klopchin questioned why they had to sign two licenses. Treasurer, Heidi, explained that one was for indoor consumption, and one was for outdoor consumption of alcohol.

B. Discuss RRPC Broadband Plan- The RRPC has the opportunity to apply for a Broadband Innovation Grant. They asked that Clarendon sign a support letter for them to use on their grant application. Selectman Congdon noted his concern about the long-term financial responsibilities of the Town; if there were hotspots put in at public buildings. The Board decided they need more information about the plan before agreeing to be a part of it. They asked Katie to reach out to the RRPC for more information.

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C. Dog Complaint- Greg Constantino was at the bottom of his driveway on East Tinmouth Road, and two pit bulls came after him. He took his gun and shot at the ground and they ran away. He reported it to the Sheriff and wanted to let the Board know as well. Selectman Congdon said after speaking with the Sheriff on 5/27, that this incident has been taken care of. However, there is a missing pit bull, separate from Constantino's case, that was found on Middle Road on 5/27, and is with the Sheriff now.

10. EXECUTIVE SESSION-ROAD CREW PERSONNEL REQUEST

Selectman Congdon motioned to enter into executive session at 7:10pm with no time limit to discuss personnel matters, and Selectman Bixby seconded, all Board members approved. Robert motioned to move out of executive session at 8:12pm, Selectman Wilbur seconded, and all approved. The Board discussed contracts and compensation.

11. TOWN OFFICER'S REPORT

Treasurer, Heidi, reminded the Board that the fiscal year is coming to a close so she will be reaching out to department heads about wrapping up the fiscal year. Administrative Assistant, Katie, reported that Green Up Day is this Saturday, the 30th. She also reminded the Board to look at the cemetery mowing contract she had sent out, for any suggestions or revisions. She would like to get it to the new contractor, sometime next week. Road Commissioner, Cash, reported that gates were put up at the lower rec fields.

12. SELECT BOARD MEMBER CONCERNS

Selectman Bixby would like to see the Sheriff get after motorcycles in Town. He's received several serious complaints.

13. ADJOURNMENT

Selectman Bixby motioned to adjourn at 8:12pm, Selectman Congdon seconded, and all approved.

SIGNED: Mike Klopchin Mike Klopchin, Chair

SIGNED: Robert Bixby Bob Bixby, Clerk