

Clarendon Planning Commission  
APPROVED Minutes  
Clarendon Town Hall  
4-4-2022

**Present:** John McKenna, Brownson Spencer, Don Pratt, Bryan Johnson

**Public:** Kevin Dougherty

**Call to Order:** Bron called the meeting to order at 7:01pm.

**Approve Agenda:** Agenda approved by consensus.

**Reorganization:** Bryan nominated Bron for chair, John for vice chair and secretary. Don seconded. Motion passed unanimously.

Regular meetings will be the 1<sup>st</sup> Monday of the month at 6:30p.m. at the Town Hall.

**Public Comment:** None

**Minutes from last meeting:** None available

**Zoning Administrator Position:** Kevin Dougherty applied for the position via email (resume shared by Bron with the members). Members asked Kevin questions about his background and experience. Bryan made a motion to request the selectboard appoint Kevin as Zoning Administrator, Don seconded. Motion passed unanimously.

Bron presented an application from VELCO for a conditional use referral from the planning commission to the BZA. After discussion, it was determined by the members that no referral was required. Bron will send a letter to the applicant.

**Vacancies on Planning Commission & BZA:** Bron asked the members to recommend new members. John volunteered to post a request for interest on Front Porch Forum.

**Town Plan Update:** Town plan is not due to be updated until 2024. Bron suggested the town zoning needs some updating before the plan is due. The members agreed to look at the zoning and suggest changes. Bron suggested adding planned unit development language and making sure zoning is up to date.

**Rutland Regional Planning Commission:** The planning commission needs to recommend a representative to the Rutland Regional Planning Commission. This will be tabled until more members are appointed.

**Review mail:** None.

**Member Updates:** Bryan will be moving out of town and will be resigning from the planning commission.

**Public Comment:** None.

**Agenda building:**

- Approve agenda
- Public Comment
- Approve minutes from meeting 4-4-2022
- Review Mail
- Member Updates
- Public Comment
- Agenda Building
- Executive Session (if needed)

Bryan made a motion to adjourn the meeting. Meeting adjourned at 7:42 p.m.

The next regularly scheduled meeting will be Monday, May 2, 2022 to start at 6:30pm in the Clarendon Town Hall.

Respectfully submitted,  
John McKenna, Secretary