

TOWN OF CLARENDON BOARD OF SELECTMEN MEETING
REGULAR
September 27, 2021
Minutes

Attendees:

Select Board

Mike Klopchin, Chair
Bob Bixby, Clerk
Cash Ruane
Robert Congdon
Rick Wilbur

Heidi Congdon, Treasurer
Katie Nop, Secretary
William Chmielewski, PEG TV
Matt Jakubowski
John Colvin
Kevin Peck

Call to Order

Chairman Klopchin called the meeting to order at 6:33PM.

Agenda additions/deletions

Selectman Congdon motioned to add a short discussion on the Town Hall's furnace and Selectman Ruane seconded. The motion passed unopposed.

Approval of Meeting Minutes

Selectman Congdon motioned to approve the Regular Meeting minutes from September 13, 2021. Selectman Bixby seconded and all Board members approved the motion.

Highway

Road Commissioner Report:

- Speeding on Gravel Pit Road- There have been complaints about speeding on Gravel Pit Road. Katie has contacted the Sheriff's Department to patrol that area extra. Road Commissioner Ruane reported that he will put speed limit signs up along that road to reinforce the speed limit.
- MRU speed limit- Selectman Congdon motioned to start the process of drafting an amendment to the Traffic Ordinance that will add a school zone speed limit of 25mph by MRUJIS, effective while students are present by way of a flashing speed limit sign. Selectman Bixby seconded for discussion. The Board discussed whether they should ask the school to cover any costs. Selectman Ruane wanted to see the school pay for half of the signs and then cover maintenance thereon. Selectman Congdon said he would doubt that the school would do that, and to start drafting the ordinance, then go from there. Katie clarified what kind of flashing signs the Board would prefer. Selectman Congdon described ones that were solar operated and permanent, that would have the speed limit on them and flash during drop off/pick up times. After discussion, the Board took a vote and the motion passed unanimously.
- Access Permit- The Road Commissioner presented an access permit to the Board that was located on the southern end of East Street, near Davenport's Farm. The Callahan's have purchased land and would like to put in a driveway. There is no culvert needed. Selectman Congdon motioned that the Chairman sign the access permit; Selectman Wilbur seconded and all approved.

Approved October 11, 2021

- **Culvert Policy-** There was confusion about the culvert policy that the Town has in place. Cash clarified that property owners are responsible for the initial costs of purchasing and installing culverts. It is at the Road Commissioner's discretion to decide the size of the culvert needed and where it should be set. If residents want a more in-depth review, they can find the entire culvert policy at the Town Hall. Selectman Congdon motioned that a policy be given to all who apply for an access permit, Selectman Wilbur seconded, and the motion passed unanimously.

The Road Commissioner also mentioned that he confirmed the gristmill off of Walker Mountain Road is Town-owned property. There's a cistern located there that was uncovered. The material has washed away. Cash wanted approval from the Board to fill it back in for safety purposes. The Board was agreeable to whatever Cash decided was best.

Approval of Select Board Warrants

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

Guests

Harry Withington-was not present.

Public Comments

N/A

Old Business

Chippenhook Cemetery maintenance- Katie explained that CJ from Johnson's Refuse & Lawncare had sent her a text saying he had uncovered a stone on the eastern fence line of the new section in Chippenhook Cemetery. It had been covered in the brush that is starting to take over the eastern border. CJ quoted Katie \$800 to clear the brush and seed the section down. Selectman Congdon motioned to have the maintenance work done at the cost of \$800, Selectman Ruane seconded, and all Board members approved.

Kevin Peck, Cemetery Committee member, explained that the stone was relatively new to the cemetery. It had only been there since last fall and was already covered by debris. He agreed the brush needed to be taken care of. The stone is about the size of a paving stone and should have more permanence. He suggested putting a cinder block with adhesive to the stone to keep it up off the ground. Kevin also suggested putting fine fill in to level that section of the cemetery. Because of the fill that needs to be brought in, Selectman Congdon said to have the mowing contractor clear the brush, but wait on seeding it down.

New Business

- **Grand List Correction-Treasurer, Heidi,** explained on behalf of the Listers, that it's a correction on personal property. The owner submitted a form in a large packet, and at the very bottom of the page it said that equipment had been removed from the property. This piece of information was overlooked and resulted in a very minor correction of \$8.19. Selectman Congdon motioned to approve the correction with signatures from the Board. Selectman Ruane seconded and the motion passed unopposed.

- **Town Hall Furnace -**The furnace is due for service and the Town is looking to use a different company than they have previously. Selectman Congdon motioned to have Katie contact someone to get it inspected and maintained before winter. Selectman Ruane seconded for discussion. Selectman Bixby suggested calling Champlain since the Town uses them for oil. Selectman Congdon and Ruane had suggestions as well if Champlain didn't work out. The motion passed 4-0.

Town Officer's Report

Approved October 11, 2021

Heidi, Treasurer, reminded the public that the final tax collection date is Saturday, October 16, 2021. She does accept post marks. Heidi said she will be at the office from 10am-4pm Monday-Thursday this week. The following week the Treasurer's office will be open Monday-Friday, 10am-4pm, to accept tax payments. The week of October 11, her office will be open Monday-Saturday, 10am-4pm. If anyone has questions, they can call Heidi at 775-4274, ext. 2.

Katie, Secretary, explained that the Local Hazard Mitigation Plan public comment period had closed today. She will be getting all the input and comments from the public hearing to Steffanie to incorporate into the Final Draft.


Select Board Member Concerns

Selectman Ruane brought up the radar speed sign that was for sale from the Town of Isle La Motte. Over the weekend, an email came over the ListServ that there was one for sale. The Board has been interested in buying one for Middle Road. Katie reached out to see if it was still available but hadn't heard back. She also reached out to Rutland City DPW to see where they purchased their signs. She would be following up with them to find out more. Selectman Congdon motioned to offer \$2,000 for the sign that would come out of the contingency fund. Selectman Wilbur seconded and the motion passed unanimously. Selectman Bixby let Cash know that he thought the weeds by the post office bridge needed to be addressed.

Adjournment

Selectman Congdon motioned to adjourn at 7:09PM, Selectman Wilbur seconded and all approved.

SIGNED:  Mike Klopchin, Chair

SIGNED:  Bob Bixby, Clerk