Clarendon Board of Zoning Adjustment

& Planning Commission Joint Meeting

APPROVED Minutes

Clarendon Town Hall

4-17-2023

**Present**: Brownson Spencer, John McKenna, Don Pratt, Heidi Eccleston (BZA & CPC)

**Public**: Marjorie Southard, Sarah Kumm, Linda Evans, Ron Evans, John Conley (Alpine Construction)

**Call to Order:** Bron called the meeting to order at 6:33pm.

**BZA:**

1. Conditional Use Permit for Kingsley Bridge Repairs – Alpine Construction gave information on project. Questions were asked about erosion control, crane operations, general operations. Don made a motion to close the hearing. John seconded. Motion passed unanimously.

**Approval of BZA Agenda:** Approved by consensus.

**Approval of BZA/CPC Minutes of 5/2/2022:** Tabled to a later meeting

**BZA Reorganization:**

1. Chair: Brownson Spencer
2. Vice Chair: John McKenna
3. Secretary: John McKenna
4. Meeting Posting Locations:
	1. Town Hall.
	2. Town Transfer Station.
	3. Town Web Site.
5. Newspaper of Record: Rutland Herald

**Suggestions for Additional Members:** Sarah Kumm is interested

**Discussion of BZA/CPC Joint Meetings:** As needed, the BZA and CPC will have joint meetings, otherwise CPC will meet on their regular meeting nights.

**Member Concerns:** None

**Planning Commission Reorganization:**

1. Chair: John McKenna
2. Vice Chair: Brownson Spencer
3. Secretary: To be determined
4. Meeting Posting Locations:
	1. Town Hall.
	2. Transfer Station.
	3. Town Website.

**Approval of CPC Agenda:** Approved by consensus

**Approval of CPC Minutes of 6/6/2022, 8/15/2022, 11/7/2022:** Tabled to next meeting

**Revisions to Zoning Regulations:**

1. CPC will continue to review zoning regulations at regular meetings.

**Public Comment**: None.

**Other Legal Business:** None

**Executive Session on Conditional Use Permit:** Heidi moved to go into executive session as permitted in **1 VSA 5§312(e)** for deliberations regarding the conditional use permit for Kingsley Bridge repairs. Don seconded the motion. Motion passed. BZA entered into executive session at 7:00pm

BZA came out of executive session at 7:06pm. Heidi moved to approve a conditional use permit be issued by the Zoning Administrator for the repairs, Don seconded. Motion passed unanimously.

**Agenda building**:

* Approve agenda
* Public Comment
* Approve minutes from meeting 6/6/2022, 8/15/2022, 11/7/2022, 4-17-2023
* Discuss updates/changes to zoning regulations
* Review Mail
* Member Updates
* Public Comment
* Agenda Building
* Executive Session (if needed)

The next regularly scheduled meeting will be Monday, May 1, 2023 to start at 6:30pm in the Clarendon Town Hall.

Heidi made a motion to adjourn both meetings, Don seconded. Meeting adjourned at 7:10pm

Respectfully submitted,

John McKenna, Secretary – BZA, Chair - CPC