

TOWN OF CLARENDON BOARD OF SELECTMEN MEETING
REGULAR
October 9, 2023
Minutes

Attendees:

Selectboard

Mike Klopchin, Chair
George Ambrose, Clerk
Cash Ruane
Robert Congdon
Art Menard

Heidi Congdon, Treasurer
Katie Nop, Secretary
William Chmielewski, PEG-TV
Bob Bixby
Kevin Peck

Call to Order

Chairman Klopchin called the meeting to order at 6:02PM.

Agenda additions/deletions

N/A

Approval of Meeting Minutes

Selectman Ambrose motioned to approve the September 25th, 2023 Regular Meeting minutes and Selectman Congdon seconded. The motion passed 3-0. Selectman Ambrose motioned to approve the Social Service Appropriations Workshop minutes from September 25th, 2023 and Selectman Congdon seconded. The motion passed 3-0. Selectman Menard abstained from both votes since he was not present at those meetings.

Highway

Road Commissioner Report-

Road Commissioner Ruane reported that he will be working with Katie to collect salt bids in preparation for winter. The town hasn't heard if the State has awarded their salt contract. Apalachee has contacted him twice to talk about salt numbers for this year.

The road crew will continue touch up grading. Selectman Menard said Misty Meadows has a few potholes for whenever the road crew has a chance to get to it. Road Commissioner Ruane reported that the road crew is working on light projects getting ready for winter.

FEMA DR4720 update-

Katie explained that the DR4720 event is only covering the July flooding. The incident period is July 7th-21st. The town had two sites that were affected by the July rain, but three sites that were affected by the rain event that occurred the first weekend in August. The town is waiting and hoping for another federal disaster declaration for the August event to recoup the money from those damages.

Selectman Ambrose asked where the driveway near Squiers Road is going. Road Commissioner Ruane said that that intersection has been a safety issue because of the lack of visibility. They can't reach it with the boom mower and they've actually gone in and hand cut it before. Cash explained that he talked with the landowner to open that area up so the boom mower can reach back there. They installed a culvert and made somewhat of a driveway so the mower can get in there, as well as allow more space for the plow truck to clean up the intersection. The visibility is better now. The concrete barrier will stay in place to protect the pipes. Road Commissioner Ruane has received many calls in the past about the

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location being hard to see. Cash also got permission from landowners on northside to open up that side up a bit more.

Approval of Select Board Warrants

All new warrants and warrants previously signed by the designated Select Board Member were approved and signed by all Select Board Members.

Guests

N/A

Public Comments

Bob Bixby-

Bob mentioned that at the corner of Moulton Ave and 7B in the village, there's a boat and a van parked on the property and it's very difficult to see around at the intersection. Bob is concerned for safety with the school traffic there. Road Commissioner Ruane said the evergreen trees on the north side of the intersection are difficult to see around as well. Bob wondered if the tree limbs could be cut back to the edge of the ROW. Road Commissioner Ruane said he would look into it. Chairman Klopchin asked if Cash could talk to the owner of the property with the evergreens.

Old Business

N/A

New Business

VLCT/PACIF Renewal -

The Board reviewed the insurance renewal packet and thought it looked good. Katie commented that the Kingsley Covered Bridge should be reappraised when construction is complete so that's it adequately covered on our insurance. Katie also asked the Board about adding the Town Garage addition to insurance. Selectman Congdon advised getting the square footage and then VLCT can add it. The Board reviewed a document in regard to Uninsured/Underinsured Motorist coverage. Selectman Congdon motioned to select the standard \$10 million coverage option for Uninsured/Underinsured Motorist with the Chairman to sign off on the document. Selectman Ambrose seconded the motion and it passed unopposed.

Town Officer's Report

Heidi, Treasurer-

Heidi reported that taxes are due this Saturday, October 14th. The Treasurer's office will be open Monday through Saturday this week from 10AM- 4PM. Heidi does have a drop box that's been installed and it's right next to the Treasurer's side door. She checks it twice a day. If town residents plan to mail their tax payment in, make sure to get it post marked by October 14th. Heidi reported that the town is running \$200k behind in collecting at this point, then where they were at this time last year. Selectman Ambrose asked if Heidi had any rules surrounding the drop box. Heidi responded that the voters have not voted for a specific time to stop accepting payments on the tax due date, so the town legally has to accept payments until midnight. Heidi will check the drop box first thing Sunday morning 10/15. After that, any payments dropped off after will be considered delinquent.

Katie, Secretary-

Katie reported that speed cart on Alfrecha was able to be moved down the road to a different location in hopes that it will more accurately track the speeding on that road. The speed cart will be in town the next couple of weeks.

Select Board Member Concerns

N/A

Executive Session-Personnel

Selectman Ambrose motioned to move in to executive session at 6:17PM, and Selectman Ruane seconded. The motion passed unanimously.

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Selectman Congdon motioned to come out of executive session at 6:26PM, Selectman Ambrose seconded and the motion passed unopposed.

Selectman Congdon motioned to have the administrative assistant contact the two individuals the Board selected to interview for the part time road crew position and have interviews on 10/23 at 5:00PM and 5:30PM. Selectman Menard seconded and all Board members approved.

Adjournment

Selectman Congdon motioned to adjourn at 6:30PM, Selectman Ruane seconded, and all approved.

SIGNED:  Mike Klopchin, Chair

SIGNED:  George Ambrose, Clerk