

**Clarendon Community Center
Clarendon, VT**

Contract for use

The Second floor of the Clarendon Community Center is available for General Community use. The main hall can be used in a banquet setting, theater style arrangement for a lecture or performance. There is a "house-hold style" kitchen with provision for preparing food. Because this isn't a commercial kitchen this cannot be used for frying foods of any kind. Baking, boiling and heating is allowed. The building is handicapped accessible, and there is an elevator for unable to use the stairs.

Users of the Clarendon Community Center agree to the following terms and conditions:

1. Rates are \$35 per hour or \$250 for 8 Hours.
2. A Tenant User Liability Insurance Policy (T.U.L.I.P) is required to rent the hall. (please see separate page)
3. Clarendon Volunteer Organization are not charged. Donation are accepted.
4. Volunteer organizations not in Clarendon will be charged \$25 per hour or \$150 for 8 hours
5. A deposit of \$50 must be given when the reservation is made. If the Renter doesn't use the hall and has not notified us 24 hours in advance the deposit shall be forfeited.
6. Garbage bags are not provided with rental Please bring your own.
7. All garbage and decorations must be removed at renter expense.
8. Towels and dish soap are not provided please make sure that are dishes used are cleaned and dried after use.
9. Any damages to the building or its property are the responsibility of the renter.
10. All functions must end no later than 12:30 AM.
11. Parking is available on the West side of grange hall road and the lot by the school NO PARKING IN FRONT OR TO THE SIDE OF THE FIRE HOUSE WHERE SIGNS ARE POSTED. Please obey all parking signs. Cars parked at the firehouse may be towed away at owner's expense. A map indicating designating parking areas will be provided when the key is picked up.
12. The total amount of the rental is due in full when the key is picked up before the event. Arrangements to pick up and return the key will be coordinated through Gloria who can be reached at 802.775.4274 x1
13. Smoking is prohibited inside the Clarendon Community Center.
14. Wine and Champagne are allowed only as BYOB (bring your own beverage). Serving wine and champagne is strictly prohibited. All beer and hard alcohol is prohibited.
15. If a problem arises during your event please contact Matt at 802.236.6830

This is a binding contract, which obligates the person signing below to the terms of this contract. Non-compliance may result in monetary damage claims against the responsible party and or loss of the use of the facility.

Date and Time of use:

Names of responsible party:

Mailing Address:

Email Address:

Phone: _____ Cell Phone: _____

Signature

Today's Date _____

Key pick up:

Name: _____ Date: _____

Key Return:

Name: _____ Date: _____