

**TOWN OF CLARENDON BOARD OF SELECTMEN MEETING**  
**REGULAR**  
**Monday December 09, 2024**  
**Clarendon Town Hall @ 6:00PM**  
**MINUTES**

**Guests**

Mike Klopchin, Chairman  
Robert Congdon, Selectman  
Cash Ruane, Selectman  
George Ambrose, Selectman (phoned in)  
Heidi Congdon, treasurer  
Ashley Robinson, Admin Asst  
Kevin Peck  
Sarah Kumm  
Jimmy Austin  
Eddie Baker  
William PEG-TV

**Call to Order**

Chairman Klopchin called the meeting to order at 6:05PM

**Agenda additions/deletions**

Addition of mowing bids to be added during new business. Selectman Congdon motioned to add mowing bids under new business, with Selectman Ruane providing the second. The motion was passed unanimously.

**Approval of Meeting Minutes**

-Regular meeting November 25, 2024

Selectman Congdon motioned to approve the meeting minutes from November 25, 2024. Selectman Ruane provided the second. The motion was approved by all available.

**Highway**

-Road commissioner's report

Selectman/Road Commissioner Ruane discussed the trucks that are currently being worked on. The smaller F550 is being worked on in shop by the crew, and is waiting on a hydraulic pump would should be coming any time. The road crew is working the best they can with the two trucks that are available. The Western Star is in Williston and they are still trying to find out what is wrong with it. They think possibly the pump also. The spinner and auger stops working. It was in Williston two weeks ago and was supposed to be fixed however what they had worked on didn't solve the problem. Ruane will have a discussion with the vendor as far as it not being fixed correctly the first time and doing adjustments to the bill. Eddie Baker (resident) asked if it dumps ok, and the answer is yes. He believes it is the priority flow valve and not the pump that needs to be adjusted. He suggested that if they cant find the problem in Williston that he will take a look at it when it comes back to the shop.

**Approval of Select Board Warrants**

All new warrants and warrants previously signed by the designated selectboard members were approved and signed by the present selectboard members.

**Guests**

N/A

**Public Comments****New Business**

-firework permit

Ashley lets the board know that there is a permit for Sherry Sylvester on airport road. Sherry has her young family coming in the next few weeks and would like to do small ground fireworks with them a few times weather dependent. Sherry has done this in the past with no previous problems. Selectman Congdon motioned to approve the firework permit and have Chairman Klopchin sign. Selectman Ruane provided the second. The motion was approved by all.

-ethics liaison

The state is requiring the board appoint a Ethics Liaison as a point of contact. Selectman Congdon motioned to appoint Administrative Assistant Ashley Robinson to be the liaison. Selectman Ambrose provided the second via call in. The motion was approved unanimously.

-mowing bids

The board reviewed mowing bids for the cemetery as well as the transfer station.

Cemetery review-

Selectman Ruane from Johnson-\$8375

Selectman Klopchin from Meticulous-\$16,900

Selectman Congdon from Martelle- \$15,750

Kevin Peck talks on how Johnson has been responsive and has done a good job.

Selectman Congdon motions to move forward renewing the contract with Johnson, with Selectman Ambrose providing the second. The motion was approved by all present/phonied in members.

Transfer Station-

Selectman Ruane from Meticulous- \$1500

Selectman Klopchin from Johnson- \$2500

Selectman Congdon from Martelle- \$1625

Ashley wanted the board to know that Martelle maintains the rec fields on 7b and have taken great care of the transfer station this year. Likely the committee for the rec will continue the contract with Martelle for the rec fields again for FY26. Selectman Congdon recused himself from a motion with Martelle as he is related. Selectman Ambrose motions to use Martelle for the transfer station, with selectman Ruane providing the second. The motion was approved by the remaining board members.

**Old Business**

N/A

**Town Officer's & Committee Member Report**

N/A

**Select Board Member Concerns**

Selectman Ambrose (phone in) wanted to comment on the previous meeting transfer station discussion. He had reviewed the Casella contract and has questions to move forward with when they speak with the company moving forward. He is floored that we pay \$200 a month for the compactor on recyclables, and with the 5 year contract the town is in they should think about replacing that as an option. He also wants to add that choices are limited with

the transfer station. You can either continue what we are doing, make changes to the way things are going, and lastly get an outside person to do the work. Selectman Congdon will get with Selectman Ambrose to compare notes before the next meeting. Selectman Klopchin states that it is a possibility that the next scheduled meeting will be cancelled depending on agenda items.

Selectman Ruane wants to make sure everyone is safe on the roads.

**Adjournment**

Selectman Congdon motions to adjourn the meeting at 6:22pm. Selectman Ruane provide the second. The motion was approved by all.

SIGNED  Mike Klopchin, Chair

SIGNED  George Ambrose, Chair

**APPOINTED TOWN OFFICIALS 2024**

**TERM EXPIRES**

**APPOINTED OFFICE:**

3/25	Airport Committee Michael Klopchin, Primary Arthur Menard, Alternate
3/25	Community Center (5) 1-year Matthew Jakubowski, Chair Robert Bixby Arthur Menard Gloria Menard Marjorie Southard
3/25	Community Center Board Town Representatives Vacant Vacant
3/25	Emergency Management Director Matthew Jakubowski
3/25	E911 Contacts/Coordinator Kimberly Young, Primary Matthew Jakubowski, Secondary
3/25	Recreation Committee Members (7) Sarah Kumm, Chair Matthew Jakubowski Jan McCoy Ashley Robinson Vacant Vacant Vacant
3/25	Cemetery Fact Finding Committee Kevin Peck Robert Underhill
3/25	Tree Warden Josef Peterson
6/27	Forest Fire Wardens Clayton Rockwell
3/26	Road Commissioner Cash Ruane