

Draft Clarendon Planning Commission Meeting Minutes Clarendon Town Hall, 4-7-2025

Present: John McKenna, Heidi Eccleston, John Colvin, Sarah Kumm, Don Pratt, Carol Geery, Brownson Spence came in at 7:00

Public: Eric Engelhardt

Call to Order: John McKenna called the meeting to order 6:31 pm.

Nominate Positions for Planning Commission ; Carol Geery moves to appoint Members: John Mckenna for President, Heidi Eccleston Vice President, Sarah Kumm Secretary, approved unanimously.

Representative for Rutland Regional: Carol nominates Sarah Kumm, Approved unanimously.

Regular Meeting Time: First Monday of the Month at 6:30 at The Town Hall

Approval of Agenda: Approved by Consensus.

Public Comment: Eric Engelhardt introduced himself and is interested in being a member of the Planning Commission.

Approval of Minutes: Don made a motion to approve minutes from 2/3/25 pending Corrections and Heidi seconded. No corrections motion passed unanimously

Review of Previous Zoning ByLaw Changes - Table of Contents may need to be reviewed.

- Carol made a motion to post a warning for a hearing including proposed changes to the Town Zoning Bylaws on the Town Website, Heidi made a second, Everyone voted Yay except Brownson voted Nay.

- Carol made a motion to warn a hearing at 6:00 on May 5th 2025 at the Town Hall, Heidi Seconded ,motion passed unanimously.

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Survey Updates: Discussion followed

- Survey for Town officials/ Committee Members?
- Send out public survey to officials and get input on what questions that should be included
- Next meeting we will review the results from the last survey
- John will draft an email to send out with survey and the board will review it at the next meeting.

Member Updates: Heidi advocated for Eric to become a member of the Board. Discussion followed because the Board is currently full Carol volunteered to Resign after the next meeting. She will give her letter of resignation.

Agenda Building:

- Approve agenda
- Public comments
- Approve minutes
- Discuss Survey
- Accept member resignation/recommend new member to select board
- Member Updates
- Executive Session (if needed)

Legal Business: John shared information on training regarding Act 181 for planning commission members, zoning administrators, select board members, etc. at the RRCP on April 16 & 17

Brownson made a motion to adjourn meeting at 8:33 pm, Carol seconded.

The next regularly scheduled meeting will be May 5th 2025 at 6:30 at the Clarendon Town Hall.

Respectfully Submitted,
Sarah Kumm, Secretary